

- 2.2 If payment is not received by the due date (15 days from the invoice date), the Provider will be charged a late fee of 10% of the total invoice due, and subsequent 10% late fees every (30) days until the invoice is paid in full.
- 2.3 If payment is not received by the due date (15 days from the invoice date), the Billing Company reserves the right to cease all future claims submissions until all of the outstanding invoices have been discharged.

3.0 Term of Agreement

- 3.1 This agreement may be terminated by either party upon submission of a 45 day written notice to the other party.
- 3.2 The Provider agrees to a 90 day trial period in which the right to terminate this agreement will be waived.

4.0 Code of Ethics

- 4.1 Both the Billing Center and the Provider agree to maintain and operate under an implied "Code of Ethics". This includes, but is not limited to the submission of all claims, the submission of all payments, the submission of all EOB's, the submission of valid claims, earnest attempts to obtain all claims in a timely manner, maintaining the confidentiality of patients, and complying with HIPPS guidelines.
- 4.2 The Billing Center does not take responsibility for the substance of the claim, only it's submission to the insurance company.

Both parties fully understand this agreement, it becoming effective this ____ day of _____, 2003.

Billing Center Representative

Date

Provider Representative

Date